



OFFICE OF THE REGISTRAR

NOTIFICATION

Date: 20.03.2020

Preventive measures to contain the spread of COVID 19

In continuation to the notification No.- BhattaU/Notification/T-122/2020/183 dated 16.03.2020 and in accordance with the Address of the Hon'ble Prime Minister of India to the nation on Corona Virus in the evening of 19.03.2020, followed by the announcement made by the Health and Family Welfare Minister, Government of Assam and Advisory issued by Government of Assam vide advisory no. GAG(A)109/2020/2-A dated 20.03.2020, the following measures are taken in respect of Bhattadev University:

1. To safeguard the health and well being of the University community, the entry of outsiders in the University Campus will be restricted and one shall be allowed to enter the Campus after proper screening at the entry points of the University.
2. The Heads of the Academic and Administrative Offices/Departments are requested to instruct that only 50% of the employees (faculty, officers, employees) in their respective Office/Department attend office every day, and the remaining 50% should be instructed to work from home (if feasible) on the day of absence from the office.
3. Heads of the Academic and Administrative Offices/Departments are advised to prepare a daily roster register of duty as per point 2 above for all the employees and ask them to attend the office on every alternate day. The Heads of the Academic and Administrative Offices/Departments are to attend their respective Offices normally. **However, they are requested not to entertain any outside visitors unless otherwise required.**
4. All examinations under Bhattadev University are hereby cancelled till 31st March 2020.
5. Any suspects will preferably be transferred by 108 ambulances instead of BU Vehicle.
6. This comes into immediate effect and will be in force till 31st March, 2020.
7. This will not be applicable to persons engaged in essential duties like electricity, security, water supply, cleaning etc.
8. **This is also notified that only the emergency and urgent works will be carried out during this period up to 31st March, 2020. As such, if otherwise not necessary, visitors are requested not to visit the institution for the sake of public interest.**

This is issued with approval of the Hon'ble Vice Chancellor, B.U. dated 20.03.2020.

Sd/
Registrar
Bhattadev University

Memo No.- Bhatt.U/Notification/T-122/2020/196

Dated: 20-03-2020

Copy forwarded for information and necessary action to –

- 1) Heads of all Academic and Administrative Departments, BU
- 2) Controller of Examinations, BU
- 3) Academic Registrar (i/c), BU
- 4) Director of Students' Welfare (i/c), BU
- 5) Deputy Registrar (Admin.) (i/c), BU
- 6) Deputy Registrar (Students' Affairs) (i/c), BU
- 7) Security Officer, BU
- 8) PA to the Vice Chancellor, BU
- 9) Bhattadev University Website
- 10) Notice Board
- 11) Office File

[Signature]
20.03.2020
Registrar
Bhattadev University